

## Services Offered by Timeframe and Category

Category	Timeframe			
	24/7	All hours libraries open	Certain hours libraries open	Cyclically/As needed
Materials	-Resources made available via the web: -Library gateway: e-resources, OPAC	-Most library materials -Card catalog	-Library materials in special collections	-New acquisitions/new book shelves
Space	Note: Law students have access to most of the Law Library 24/7	-Study space (quiet, group, individual)	-Class/meeting rooms -Computer rooms -A/V viewing rooms	-Carrel/locker assignments
Reference/Instruction	-Web pages made available via the web by library staff: library gateway	-Assistance from supervisors on all library materials to the level they are trained.	-Reference help (in person and from outside of the library) -Chat reference	-Instruction -Lectures -Displays -Exhibitions
Circulation/Reserve	Resources made available via the Web: -Library gateway: -OPAC -requests can be made for: -Borrow Direct -ILL -Recalls, renewals, etc. -Annex	-Circulation -circulation -reserves -ILL pickup -Borrow Direct pickup -Annex pickup	-ILL assistance	-Library cards
Equipment	Gateway	-Circulation -Laptop etc. loans -Wireless -Table-top computers -Photocopiers -Self-check machines -Microform machines -Assistance from supervisors on all library materials to the level they are trained.	-Technical support -Microform/newspaper assistance -A/V assistance	
Consultation	- Web pages made available via the web by library staff: library gateway			-Reference consulting -Curator consulting -Metadata/digital consulting
Other Services		Food services	-Copy services -Digitization -Microfilm duplication requests -Document delivery	