Sections of the Library Web site (http://library.cornell.edu)

1. **General Info**
   Find information about the Cornell University Library system and answers to common questions.

2. **Ask a Librarian**
   Contact a librarian via chat, email or phone.

3. **Searching**
   Use this portal for searching books, articles, journals, databases, images and researchers.

4. **Classic Catalog**
   Access Cornell’s Classic Catalog to perform searches.

5. **Services**
   Find out about course reserves, research guides, computing, Library spaces and book delivery.

6. **Highlights**
   Keep up with Library workshops and events, as well as recommendations from Library users.
Catalog

The Library Catalog contains the records for materials at Cornell and at thousands of libraries around the world. It includes books, journals, media and databases. In addition, the Library Catalog searches for articles in some — but not all — journals.

The Library Catalog is designed to function in essentially the same way as a Web-based search engine — by keyword. You do not need to omit initial articles in titles or change the order of an author’s name. On the search results page, you can use the options on the left side to refine your search.

Advanced Search allows you to limit searches by format, year, language, and to items held by Cornell University Library. This is useful when you know the specific item you wish to find.

**Boolean operators**

<table>
<thead>
<tr>
<th>Operator</th>
<th>Symbol</th>
<th>How it is used</th>
<th>OR</th>
<th>NOT</th>
</tr>
</thead>
<tbody>
<tr>
<td>AND</td>
<td>+</td>
<td>This is the default search operator, which tries to find all of the words typed in the search box.</td>
<td></td>
<td></td>
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<tr>
<td>OR</td>
<td></td>
<td>The use of OR, or the</td>
<td></td>
<td>The minus sign will exclude terms from your search.</td>
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<td></td>
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<td>in the search box.</td>
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</tr>
<tr>
<td>Example</td>
<td>ithaca new york</td>
<td></td>
<td>istanbul OR constantinople</td>
<td></td>
</tr>
<tr>
<td></td>
<td>ithaca + new + york</td>
<td></td>
<td>istanbul</td>
<td>constantinople</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>paris - hilton</td>
<td></td>
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</tbody>
</table>

To search for an exact phrase, enclose the search terms in quotation marks, e.g., “The Grapes of Wrath.” Note that the use of parentheses is not supported while searching the Library Catalog.

Classic Catalog

The Classic Catalog searches items held physically by the Cornell Library or electronic resources to which the Library subscribes. Use the menus in Basic Search to search by fields such as title, author, call number, and subject. Guided Keyword Search lets you create a search with multiple parameters. Set search limits if you want to search for materials in a specific format, at a specific location, or published within a specific time period.

**Basic Search tips**

**Title**
- Omit initial articles such as “An,” “The,” “El,” “Das.”
- Punctuation, including commas, periods, apostrophes, colons, and quotation marks is not necessary.
- Do not use any truncation symbols.
- Do not use Boolean operators (AND, OR, NOT).

**Author**
- For an individual author’s name, enter the last name (family name or surname), a space, and then the first name.
- Retain the hyphen in a hyphenated name.
- For conferences, omit the year or number of the conference.

**Subject**
- Search limits do not apply to subject heading searches.
- If you do not know the official Library of Congress Subject Heading (LCSH), use the Guided Keyword subject search, NOT the Basic Search subject heading search.
- Find LCSHs for a specific item by looking at the Long View of its catalog record. You can use these subject headings to search the catalog.
Articles

The Articles search box allows you to search for articles in multiple databases simultaneously. This type of search is most useful if it is on a topic with which you are not familiar and want some introductory articles. For targeted searches, it is best to search databases individually.

Use the drop-down menu to search a selection of general subject area databases, Google Scholar, or Web of Science databases.

What is “Get It!”?

The Get it! Cornell link connects to the full-text of articles in resources like Google Scholar or databases that only have article abstracts. (If you are off campus, you will be prompted to log in with your Cornell NetID and password if you have not already done so.)

Database Names

The Database Names search will search the names and keyword descriptions of databases from the 500 most commonly used databases available at Cornell.

Click the Browse by Subject or Name link to browse these databases by subject categories and to view general reference sources such as dictionaries and encyclopedias, or to view the full alphabetical list of these databases.

Please note that the databases available in the Advanced Search and A-Z List of Databases represent only a fraction of the online resources available at Cornell. To access all databases available from Cornell University Library, search the Classic Catalog.

E-journal Titles

Use E-journal Titles to find online versions of journals. The default search setting is by title. To search by subject or keyword, click the Browse E-journals by Name link.

Search tips

Title
Enter all or part of the title, starting at the beginning. You may ignore initial articles (“the,” “an,” “a”).

Subject
Use Library of Congress Subject Headings; if you are unsure of the subject heading, use Keyword search.

Keyword
To use the Advanced Keyword Search, click the More Search Options button.

Please note that you cannot search for titles of individual journal articles in this mode, only for the titles of journals. Use the Articles search option or search individual databases to find articles.
Images

Like the Articles search, the Images search allows you to search for images in multiple databases simultaneously. Search images in ARTstor, Cornell's Luna Insight collections, or Flickr Commons.

Click **Browse Image Collections** to select from more than 60 digital image and streaming video collections, which include art objects, maps, theater performances, architecture and engineering.

Experts

Use Experts to find faculty studying a specific subject area. You can search by subject keyword or by faculty name. You can also browse by school or department.

Results include faculty publications and activities such as lectures and classes taught. Keyword searches will also yield additional information on relevant departments at Cornell, as well as events.

Book delivery

You can have books delivered across campus to the library that is most convenient for you. When you find a book in the Library Catalog that you want, click the **Request Item** button on the right hand side of the screen.

Recall an item
If an item is checked out (Charged), you can recall it. This changes the due date so that the person who currently has the item must return it earlier.

Book delivery
You can request delivery of materials from other libraries at Cornell (including the Library Annex).

Interlibrary loan and Borrow Direct
You can borrow books from libraries at universities other than Cornell. When you find a book in the Library Catalog that you want, but it is not owned by Cornell, click the **Borrow Direct or WorldCat Libraries** button on the right hand side of the screen.

More information on these services is available on our Web site by clicking Library Services or Requests and then selecting **Borrowing and Delivery**.

Course Reserves

Many courses at Cornell will have class materials on “reserve” in the Library.

To find what books are on course reserve as well as what online guides are available for your class, select from the pull down menu after selecting Course Help, or enter the course code, a space, then the course number (e.g. NBA 6030).

If you do not know the course number, you can enter keywords from the class name or the instructor's name.